Dear Parent/Caregiver

Parent Teacher Interviews/Wednesday 15th May/4.00 to 7.30pm/A Block.

Visit www.edval.com.au/book, and enter code given to all students this week

(If your child has not received a letter with their code, please contact the school on 4868 1717)

After positive feedback from parents, we are continuing our online Parent Teacher interview booking system. Parents "request" interviews as opposed to booking them on paper. Research shows that the removal of students from the booking process greatly increases the level of parent involvement; students do not always book interviews as requested by their parents.

Once the majority of parents have requested interviews, the final schedule will be generated by the school. Parents may then adjust their bookings online if needed, or add more.

What to Do:

Confirm that you will attend. Specific time restrictions may be entered here if needed.
Click Request Interviews tab; drag any teacher you want to see, in order of importance, across to the Teachers I Want to See side of the table. Please complete this step by Friday May 10th.

If you have more than one child, select the add button. Add their booking code. This will avoid “double booking” of time slots and clashes with interview times.

On Monday May 13th after 4.00pm log on, using your existing code, and print your interview schedule.

Note:
If you are unable to access the Internet please direct your child to either Mrs Norris or Ms Campbell who will make a paper version available to you. Paper versions should also be completed by Friday May 10th.

If you have any questions regarding parent teacher interviews, please feel free to contact me at school.

Yours sincerely

Megan Norris
Parent Teacher Night Coordinator