Respectful, Safe and Responsible Learners

6 March 2015

It’s been a ‘Blooming’
good season in the Ag Plot

The Agriculture Plot has produced some beautiful flowers this season. They have been well nurtured by the Agriculture students.

Students Making A Difference

Year 12

Emma Stuart
Shivana Kumar

were outstanding ambassadors for our school whilst on the Year 12 excursion
Principal’s Report

Our Focus – exciting times!

We have had a great start to the year and our school is now focused on the implementation of our new school plan and its three strategic directions.

School Plan
Our new school plan which will cover the next three years, has three strategic directions, these being:
Strategic Direction #1: Our Positive Self – Being our best
Strategic Direction #2: Innovative and relevant teaching and learning
Strategic Direction #3: Strong partnerships – Unlimited horizons

These strategic directions cover the work we are doing around positive behaviour for success, the real and definite focus on quality teaching and ensuring that we are developing new, and strengthening existing, partnerships right across our entire community.

In our previous newsletter I wrote about our kick off with reading program. I hope and trust that everyone is enjoying the book, the Light Horse Boy. Our work will also cover a review and investigation into the programs and opportunities we use to enrich our students who have talents in different areas. I am also excited by the work we will do to facilitate teachers from different faculties working together so that we can really focus on the quality of the teaching we deliver to our students.

I look forward to sharing with our school community as we progress through the year in regards to the implementation of our new school plan. What I can say for sure is that we live in exciting times and we have some amazing and very interesting opportunities to come! Great things are happening at Moss Vale High School.

Strong Partnerships
I want to thank all those parents who over the course of the last couple of weeks have attended and supported the parent workshops and information sessions that the school has held. Just last week we had a welcome BBQ for all our new parents followed by a parent information workshop on our Positive Behaviour for Success program. This was followed up on Thursday night by a parent information meeting in regards to Cyber Safety which was delivered by School Liaison Police Officer Gary Mutton. Both of these events have proved to be very successful and beneficial in communicating a shared message of support between parents and staff so that we can collectively support our students and we can keep them safe.

As a result, this week we will be working with a range of school based and community personnel in the development of a collaborative strategy to help protect our students with a variety of Cyber safety measures. This is exciting work: another example of how our parents and staff work together.

Our Next P & C Meeting
A reminder that our P & C AGM will be held on Tuesday, 24 March at 6:00pm in the staff common room – it would be wonderful to see many parents attend. It is so important to get involved in the education of our students.

Attendance
It has been great seeing so many of our students at school each and every day since the start of the year – being at school five days a week is critical for student success and something that we are really focusing on at school. This year we have one of our staff, Felicity Curtis, continuing to work in this area with our Home School Liaison Officer, Rhett Russell. We support all our students to make sure they are at school every day of the week to take advantage of all the wonderful opportunities at Moss Vale High School. If we can support you at all with your child’s attendance please do not hesitate to contact the school.

Have a great week!

Peter Macbeth
Principal
Deputy Principal’s Report

Sexting and inappropriate use of technology
Unfortunately, I have had to spend many hours last week dealing with students who have been ‘sexting’. Sexting is when sexual or pornographic photos or videos are shared via mobiles or online posts. We have done our best to educate our students and parents about the seriousness of this issue through presentations from our School Police Liaison Officer, Positive Behaviour for Success tasks, PDHPE lessons, newsletters, Year meetings and assemblies. It is extremely important that students and parents are aware that this is criminal behaviour as it is the creation and distribution of child pornography. In addition, it is highly damaging to an individual’s reputation and extremely distressing for the student’s family and friends.

If your child has been involved in sexting, there are things you can do to help them manage the situation. For more information about the ACMA’s Cybersafety resources and programs, visit http://www.cybersmart.gov.au/Parents/Cyber%20issues/Sexting.aspx

There are also organisations that can help such as:

Counselling:
Headspace www.headspace.org.au
LifeLine www.lifeline.org.au Ph 13 11 14

Information and advice:
Cybersmart www.cybersmart.gov.au 1800 880 176
ThinkUknow www.thinkuknow.org.au

For Legal advice:
Legal Aid www.nationallegalaid.org
National Children’s and Youth Law Centre www.lawstuff.org.au
Local police

Positive Behaviour for Success
At our assembly on Thursday, February 26, we presented a film to highlight the message that we can all build resilience and ‘shake off’ the hurtful comments of bullies and ‘haters’. The video was beautifully filmed by Mr Luke Vandenbergh with the creative assistance of Ms Steph Lidgard, using Taylor Swift's hit, ‘Shake it Off’. I would like to thank these amazing teachers and all the students involved in the making of this film. Please use the link provided to view this outstanding film on Youtube
Shake it Off MVHS
https://www.youtube.com/watch?v=L8iQsAgpopY

We also presented a film at the final 2014 assembly using the backing of Pharrell Williams' hit song, 'Happy'. This video was filmed by Mr Walter Cisneros and featured every student and staff member at Moss Vale High School. The film is a tribute to the positive school culture that we have built with the assistance of our Positive Behaviour for Success initiative. Please use the following link to enjoy this ‘Happy’ film!
PBS Happy Film
https://www.youtube.com/watch?v=4DhPRwrk0S0

Platinum Award
Congratulations to Eleanor Handley of Year 9 on achieving the Platinum Award in the school’s Merit System. Eleanor was presented with her award at last week’s assembly and is now one step away from the most prestigious award in the Merit System, the Diamond Award.
I would also like to congratulate the following students who are the top ten ‘vivo’ earners for the month of February: Jemima Huggett, Lorna Anderson, Travis Neale, Alice Rough, Gabby Astley, Caitlin Miller, Sarah Zhong, Clare Middleton, Jasmine Edwards and Conor Ritchie. These students are accumulating these vivo points for consistently good work and outstanding behaviour in a range of areas.
**PBS Fundraiser**

On Friday, March 27, we will be holding a Positive Behaviour for Success fundraising day. This means that students will be allowed to wear casual clothes to school on the day as long as they abide by the Work, Health and Safety guidelines of wearing fully enclosed leather shoes. The theme for the day is ‘Crazy Hair’ and all funds raised will go towards our PBS/Vivo systems, Stewart House Charity and the Greatest Shave for cancer. Over the next couple of weeks, SRC students will be collecting gold coin donations from all students.

A letter will be sent home to parents prior to the mufti-day with further details.

**Year 12 Mid-Course Examinations**

Students in Year 12 will be sitting for their mid-course exams next week, starting on Tuesday, March 10th. Students are only required to be at school for their designated exams and may leave early if they have no exams in the afternoon. All students have been issued with an exam timetable and rules for the exam period.

Year 12 students have proved themselves to be an outstanding Year group and I’m sure that they will conduct themselves in an exemplary manner throughout the exam week.

Good luck to all of our Year 12 students!

*Patricia Holmes*

*Deputy Principal*

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**Message from School Administrative Manager**

Thank you to the many parents/caregivers who have completed and returned the Permission to Publish / Change of Details form to the front office. These forms were distributed to all students from Year 8 to Year 12.

Thank you also for the prompt payment of fees by so many of our school community. Receiving payments early in the year helps considerably with purchasing resources for students.

A reminder that school fees need to be paid by June 2015 before an Activity Week item of $200 or more is chosen. Please contact me to arrange paying off fees by instalments if you are unable to pay in a lump sum before this time.

*Maureen Sinclair*

*SCHOOL ADMINISTRATIVE MANAGER*
English Experiences

On Friday, February 27, more than 30 Year 12 students travelled by train to attend the HSC English Paper 1 Student Day. Held on the University of Sydney’s campus, lectures were presented across three separate sessions. More than 2000 students attended, with some travelling from as far as Armidale and Bathurst. As it was also Orientation Week, students were able to browse many interesting stalls showcasing the different social opportunities available when studying at Sydney University. Our students behaved in a respectful manner, both during the train journey and in lectures.

Each session was delivered by experienced HSC markers and English teachers.

Our students thought that this excursion:
- was extremely helpful
- gave a great insight into how to prepare for the HSC.
- provided us with a strong basis for a high ATAR in English.
- was really helpful and gave us many tips and ideas about what we should be thinking about for exam preparation.
- was a fascinating experience that broadened my understanding of how to interpret different questions and how to attack different parts of the English exam.
- [the concept of discovery session] was particularly useful as it talked about both creative and essay writing.
- will definitely help with the HSC.
- was extremely beneficial to my HSC studies and rewarding as all the lectures were interesting – I’m definitely going to the next one.

I thank all students for their positive attitude towards this learning opportunity and wish them well in their mid-course examinations. A special thanks to Mr Brown and Ms Bateman - this day would not be possible without the commitment of such enthusiastic teachers.

Kerri-Jane Burke
Head Teacher English.

Reminder

YEAR 12 Photo Day
+
CAPA Special Interest groups

Friday, 13 March 2015
Dear Parent/Guardian,

NSW Health offer Year 7 students immunisations for Varicella Zoster (chicken pox), dTpa (diphtheria, tetanus, pertussis) and HPV (human papillomavirus).

Your child has a single consent form from NSW Health which will provide you with all the necessary information for these immunisations. Please ensure that you tick the coloured boxes for the vaccines you wish your child to have. If you have any queries about the immunisations please contact your family Doctor.

The immunisation schedule for Year 7 is as follows:
- Visit 1 – 30 March - HPV, dTpa,
- Visit 2 – 9 June - HPV
- Visit 3 – 14 October – HPV, Varicella

Forms are a ‘once only’ form and therefore the forms signed by parents now will cover all immunisations for the immunisation schedule.

If you would like your child to be immunised please fill in the relevant information, tick the required boxes and sign where required on the forms provided by NSW Health.

Can parents please discuss immunisations with your child and the fact that you want them to be immunised. At previous immunisations students have refused to be immunised which results in phone calls needing to be made to parents by NSW Health nurses. Some students still refuse; this results in nurses and staff spending an inordinate amount of time with these students.

Please note if your child continues to refuse immunisation a letter will be sent to you by NSW Health and you will need to meet the cost of immunisations at your local doctors.

Your child will need to return the forms to their roll call teacher.

Regards
Sharlene Killian
WELFARE CO-ORDINATOR
FAMILY HOLIDAYS and SCHOOL:

Generally speaking, the Department of Education, and therefore Moss Vale High School, expects every student to be at school, on time, every day. In situations when students are away from school, there are different ways of dealing with it, and how FAMILY HOLIDAYS are considered has recently changed.

<table>
<thead>
<tr>
<th>Absence</th>
<th>Exemption</th>
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<tbody>
<tr>
<td><strong>JUSTIFIED</strong></td>
<td><strong>UNJUSTIFIED</strong></td>
</tr>
<tr>
<td>Sickness, including lengthy medical appointments. As much as possible, medical appointments should be scheduled outside of school hours</td>
<td>Unexplained Notes of explanation are expected within 7 school days of the FIRST day of absence</td>
</tr>
</tbody>
</table>
| **Leave**, including  
• family emergencies such as funerals,  
• misadventure,  
• recognised religious festivals,  
• participation in special events not related to school | Poor explanation  
• ‘couldn’t get out of bed’,  
• ‘birthday’  
• ‘didn’t feel like it’  
• ‘shopping’  
• ‘babysitting siblings’ | Participation in elite arts or elite sporting events |
| Truancy  
The student was absent from school without permission from school or parents. | |

In 2015, the DEC has reassigned approved family holidays from "Exemption" to "Absence". Whether it is ‘Justified’ or ‘Unjustified’ is up to you!

What to do if you are planning a family holiday in term time:

⇒ Submit a copy of the proposed itinerary and any other supporting information well in advance
⇒ Mr Macbeth will then consider whether the holiday is in the best interests of the student.
  ◊ If yes, a Certificate of Extended Leave – Holiday is issued to you, meaning that the days will be counted as “Justified absence”
  ◊ If no, you will be advised to schedule in School Holidays. If the holiday occurs within term-time, it will be counted as “Unjustified absence” – the equivalent of truanting and a breach of your obligations as a parent as laid down by the Education Act (1990).
⇒ If no forewarning of a holiday is given to the school, it will be listed as “Unjustified absence”. Again, this would reflect a breach of your obligations as a parent as laid down by the Education Act (1990).
⇒ If it is an emergency situation (for example, a funeral out of state or overseas), please call the school as soon as you know about the trip.
Public school principals crack down on family holidays in term time

Alexandra Smith
Published: March 1, 2015 - 7:34AM

Public school principals will crack down on family holidays during term time with new rules stating students will be allowed to miss school only if they are competing in elite sport, arts or in the entertainment industry.

The NSW Department of Education's new attendance policy says most family trips outside school holidays will now count as an "unjustified" absence on a student's permanent record.

Parents who still insist on taking their children out of school will need to submit an itinerary and copies of plane tickets to the principal, along with a justification of the benefit of their trip.

A spokesman for the department said the change, which removes "family holidays and travel" as a formal reason for a child being absent, was to ensure students were at school "every day they are able".

"Research shows a strong link between school attendance and academic performance," the spokesman said.

"Where a principal considers that the holiday is appropriate during school term, the school will record the absence as leave. Where the principal does not believe the holiday is appropriate, any resulting absences would be considered unjustified."

The president of the NSW Secondary Principals' Council, Lila Mularczyk, said family holidays during school time were "penalising the education of children".

"I think it is really significant that parents and students understand the importance of coherent and consistent education," said Ms Mularczyk, who is also principal of Merrylands High.

"Principals have been concerned about families taking unnecessary holidays and, wherever possible, families should travel in vacation time. Parents absolutely want the best for their children, and principals welcome and support any strategy that engages students."

A recent report looking at the attendance records and NAPLAN results of 400,000 students from Western Australia found an absence from school leads to a drop in academic performance.

The report, co-written by Stephen Zubrick from the University of Western Australia, said a 10-day period of unauthorised absence in a year was enough for a child to drop a band in NAPLAN.

Year 3 numeracy achievement in 2012 declined 1.6 NAPLAN points for every unauthorised day of absence in the first two terms of that year, the report found.

Many private schools take a hard-line approach to family holidays mid-term but public schools have generally supported parents taking their children out of school and many prepare work for the students to do while they are away.

The president of the NSW Primary Principals' Association, Geoff Scott, said he had "some sympathy" for parents wanting to avoid travelling in expensive peak periods.

But he said the principal's job was to make sure parents knew that there were ramifications if children were not at school.

"Schools generally provide work for them to take away with them and check that when they are back, but obviously it is not as good as being there at school," Mr Scott said.
Matt Halcomb, a travel agent with TravelManagers Australia, has taken his two children, aged 10 and 12, out of school for overseas holidays. He said although school holidays were still the most popular time to travel, families who wanted to do extended trips to the US or Europe often had to take their children out of school.

"For a lot of people, it does come down to price and, for a lot of parents wanting to do America or Europe, the mid-term [holidays] is not long enough to take in the summer months in the northern hemisphere," Mr Halcomb said.

"Families still prefer to book in school holidays but we do see a lot of families wanting to travel outside those times."

Life experience trumped missing school

When they decided to pull their two children out of Rose Bay Public School for a family holiday to the United States, Fiona Brooks and Michael Simpson accepted that their time away would consist of more than just theme parks, museum visits and movie days.

Determined to keep up with their classmates, Finn and Tallulah, who now attend the private schools Kambala and The Scots College, did maths and English homework most days and kept a blog that their teachers and friends checked in on from their classroom in Sydney’s east.

"We felt that what they missed out on in school was made-up for by the life experience they gained over those few weeks," Ms Brooks said.

But mother-of-two would now think twice about allowing her children to miss school.

When Finn came down with a stomach bug at the beginning of last year, his parents believed he’d be back in class within a few days.

In fact, that break from school was the beginning of an extended absence that saw him fall behind his classmates academically and socially.

"He was just starting high school and was so excited, but when he came back after having a week off he really struggled to keep-up in class and his grades suffered," Ms Brooks said.

"Now he is a straight-A student and has made lots of friends," Ms Brooks said.

"But it took a lot of hard work and Finn rarely takes a day off school anymore."

with Brittany Ruppert

This story was found at: http://www.sbs.com.au/nr/public/school/principal-crack-downs-on-family-holidays-in-ternotime-2013022741p50y.html
Activity Week 2014

Ultimate Sydney Adventure

In Activity Week, 2014, we went on 'Ultimate Sydney Adventure' with Mr Vasilakis, Mrs Middleton, and Mrs Wells. In this particular Activity Week, we went to the Cables Water Park in Penrith on the first day, and then we threw a very poorly organised, but brilliantly executed party for Mrs Middleton as it was her last ever Activity Week!

The second day revolved around Wet 'n' Wild Sydney, waiting in line for a copious amount of time, and enjoying many mad freshwater slides. The hot weather and long queues did mean sun exposure was another challenge to face!

The third and final day was composed of traffic, stand up paddle boarding, and parasailing, which is almost definitely the sickest thing I've ever done. All in all, it was an amazing three days and I'd certainly do it again! There were a few cameo appearances from inflatable Jesus throughout the three days also.

By Kooper Smith, Year 11
Moss Vale Snorkelling adventure provides students with the opportunity to visit the Jervis Bay Marine Sanctuary in a relaxed but up close experience that includes seeing octopus, turtles, abundant fish life and even to hold a shark in their natural environment. In 2014, the Moss Vale High School Snorkel adventure camped right next to the water at Bristol Point. Lead by a very experienced dive team, students were kitted up and taken into the water. Whilst the first few days were a little rough, the third day was spectacular, with an abundance in the quantity and types of marine life to behold including octopus, rays, fish, fish and more fish and a very large but docile shark.

Camping was very comfortable and entertainment included activities such as volleyball, aerobic/frisbee, hanging, cards and cricket. A supply trip to Vincentia included burgers and some shopping. Marshmallows on the fire in the evening added to the culinary smorgasbord that capped off a very exhausting time. James Hagger showed his ability with the cricket bat, Zac Keith set a personal best by diving to the bottom of the bay (and back up again). Student conduct was exemplary and a great time was had by all.
Walking on Water is all about water and watersports.

2014 Review . . .
On Monday, 15 December, eight students travelled with Mrs Johnston and Mr Cisneros to the beautiful Ulladulla on the South Coast, staying at Ulladulla Lodge. This became the base for the next three days.

Using the Shoalhaven company, Walking On Water, everyone was able to learn four different watersports: Surfing, Stand Up Paddle Boarding, Waterskiing and Wakeboarding. There were two coaches to guide us through each activity and even Mrs Johnston learnt how to surf into shore!

We also went on a Dolphin Cruise at Huskisson and had free time to go swimming at the local beaches.

Here are some photos of the three days.

Stay tuned for our Walking On Water video that will be shown at the next Activity Week meeting in the Hall.

So . . .
If you love adventure and water, Walking on Water is the Activity Week experience for you in 2015!
Legal Studies Excursion - Local and District Courts Sydney

On 4 March 2015, our Year 11 Legal Studies class went down to Sydney to visit the Local and District Courts. The twelve of us (including Mr Nash) visited a variety of court cases so we could complete our first legal assessment of the year. From manslaughter to general larceny cases, we watched them all.

We left Moss Vale train station at 7.06am and arrived at Central at around 9.30am. When we arrived at the courts, we found it to be a most intimidating place. We had to proceed through building security and the atmosphere in the court rooms, especially the District Courts, where alleged offenders were on trial for serious crimes, made it very tense indeed.

When my friend, Maddy and I entered a District court, we had to abide by court etiquette and bow to the judge. This made us become a little more nervous although after a while, it became much easier. Before visiting the courts, our whole class was intrigued by how our court system operates. After observing our first case, we soon found out about the functions and workings of our legal system. We thought about how confronting it would be to be one of these people charged with a serious crime.

After the first court break, Madi, and I had two other classmates join us. We went up to the Local Courts where people are charged with summary offences or minor charges. The court is less formal and confronting than a District Court due to the minor nature of the crimes committed. After the courts took a break for lunch, it was time for all of us to grab a bite to eat. We left the courts and went to World Square for some excellent food. Some of us did some chalk art for a Mardi Gras promotion which was fun. We left at around 2.15pm and arrived home at 5.15pm. To be completely honest, I would like to go back and visit the courts again myself.

Overall, I have to say it was a good day and I thoroughly enjoyed it. I’m sure I wasn’t the only member of the class that enjoyed it with one classmate saying it was the best excursion they had been on. Mr Nash has asked me to say, if there are any members of Year 10 who would like to do Legal Studies next year and have any questions, see him.

By Samantha Lyons

Students in the photo
Lucy Backhouse, Abbey Callcott, Torii Cathie, Catherine Elliot, Madalyn Fleming, Samantha Lyons, Jesse Peacock, Madi Smith, Harriet Snaith and Emma Wales.
The *Tell Them From Me* student feedback survey

I am delighted that this term, our school, like many others in the state, will participate in a Department of Education and Communities initiative: the *Tell Them From Me* student feedback survey. The survey aims to help improve student learning outcomes and measures factors that are known to affect academic achievement and other student outcomes. The focus of the NSW-wide survey is on student wellbeing, engagement and effective teaching practices.


The survey is a great opportunity for our students to provide our school with valuable and quick feedback on what they think about school life, how engaged they are with school and the different ways that teachers interact with them. Schools in Australia and around the world have used the *Tell Them From Me* survey to help improve how they do things at school.

I want to assure you that the survey is confidential and school staff will not be able to identify individual students from their responses. The survey is conducted online and will typically take less than 30 minutes to complete. It will be administered during school hours between 9 March and 2 April. Participating in the survey is entirely voluntary.

A consent form and FAQs for parents/carers about the survey is being sent home with students. If you do not want your child or children to participate, please return the form to school by Friday, 27 February. Copies of the form and FAQs are available from the website above.

Students will be chosen from Years 7 to 11 at random to participate in this survey.

*Mr P Macbeth*

*Principal*

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**BERRIMA SCHOOLYARD MARKET**

4th Sunday of the month 9-2PM

It’s the hottest market in the cool of the Southern Highlands!

- New management, new look!
- 45+ wonderful stalls
- Fresh produce (Pheasants Nest Produce), Artisan Bread Basket, Istanbul Gozleme
- Artisan, handmade, fashion, home wares, jewellery, garden, food stalls and more
- Schools ‘Kitchen Café’ serving café quality coffee and cakes
- Live music

So come along with family and friends and join us for a fun hour or two or more!

[WWW.THESCHOOLYARDMARKETS.ORG](http://www.theschoolyardmarkets.org)

[www.facebook.com/berimaschoolyardmarkets](http://www.facebook.com/berimaschoolyardmarkets)
2015 P&C AGM Notice
We hereby give notice that the Annual General Meeting of the Moss Vale High School Parents and Citizens, will be held on **Tuesday, March 24 2015 at 6pm in the Staff Common Room**
Reminder: Please pay your $2 membership to the school front office enabling you to vote

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**Moss Vale Subway**
**proud sponsors of**
**Moss Vale High School’s Merit Reward System**

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**Moss Vale Soccer Club**
**Registration 2015 for Juniors & Seniors**

Go to [www.mvsc.org.au](http://www.mvsc.org.au) for details or contact Cammie Ewen on 0435 259 526

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**Moss Vale Hockey Club**
**Want to play hockey?**
**Join our club!**

- Ages 5+
- All skill levels
- Dedicated coaches
- Family fun atmosphere
- One venue every week.

If you are interested in playing hockey this year please email us info@mvhockey.org.au or contact Damien Mackay 0422 406 722

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**Drum Kit Lessons Available Mondays – at school**
**All styles.**
Contact Michael Griffiths 0429 391 957

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**2014-2015 Family Energy Rebate**
2 MINUTES TO FILL IN A FORM
https://applications.trade.gov.au/
- eligibility criteria apply

**WHAT THE FAMILY ENERGY REBATE IS**
The Family Energy Rebate helps to lower the cost of energy bills for eligible applicants who live in a residential property and have a gas or electricity account in their name.

**AM I ELIGIBLE FOR THE REBATE?**
To be eligible you MUST:
- Be a tenant resident;
- Have been assessed by the Federal Department of Human Services (DHS) as being eligible for the Family Tax Benefit Part A (FTB-A) at any time during the 2013-2014 financial year, and have received an FTB-A payment in respect of fuel expenditure; and
- Be an account holder of a residential electricity or gas, or a long-term energy or mobile home parks within the state to which the electricity account to supply to at least the principal place of residence.

**HOW TO APPLY**
- **ONLINE** - inbox just two minutes to submit an application. Process takes about 10 minutes.
- **PAPER** - download a form from the website, complete and return by mail or email. Use this form if you receive your electricity from the operation of a residential property which you own.

**FOR MORE INFORMATION & ASSISTANCE**
**Phone:** Service Now 13 77 72
**Email:** info@energyfund.nsw.gov.au
**Web:** [www.energyfund.nsw.gov.au](http://www.energyfund.nsw.gov.au)
**TO :** MOSS VALE HIGH  
**NOTE OF ABSENCE**

<table>
<thead>
<tr>
<th>Date</th>
<th>Address</th>
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</thead>
<tbody>
<tr>
<td>Roll Class</td>
<td>Year</td>
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</tbody>
</table>

Please excuse the absence of my son/daughter: ____________________________________________________________

on (dates) _____________________________________________

Total number of days absent: ________________

The reason for the absence/s (this reason must be specific, not just "he/she was sick"):

______________________________________________

Parent Name: _______________________________

Parent Signature: ___________________________

Date sent: ________________

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**CHANGE OF ADDRESS / CONTACT DETAILS**

| NAME: ................................................................................ | Roll Class: ........ | Year: ........ |
| NEW ADDRESS: ................................................................. | PO BOX: .............. |
| New Phone No’s: Home: ................................................. | Work (M): ............ |
| Mobile (M): .................................................... Work (F): .............. | Mobile (F): ........... |
| Email: ........................................................................... |
| DATE YOU CHANGED ADDRESS: .............................................. |

PARENTS / GUARDIANS NAMES YOU ARE LIVING WITH:

________________________________________________________

Do you currently have a bus pass? ___________________________________________

**NOTE:** A new bus pass application must be completed when a student has: a change of address, a change of name, change of school, change of details or comes under joint custody.